



Residence Don/House Supervisor

The National Ski Academy (NSA) is a non-profit registered charity established in 1986 to provide an environment for student athletes to maximize individual potential through the pursuit of alpine ski racing excellence, academic achievement and personal growth.

Our home at 200 Oak Street in Collingwood, Ontario provides the facilities necessary for Canadian and international alpine athletes to pursue their ski racing dreams. The renovated 12,000 square foot *Tornavene* mansion offers classrooms, study hall, a gymnasium and weight room, tuning room, boarding for up to 35 student/athletes and a kitchen with a full-time chef.

In addition to elite ski racing programs, the NSA prides itself on its comprehensive academic programs and “education that travels”. We are a Ministry-inspected private school offering courses at the university level for grades nine through twelve.

Starting in mid to late December, we are seeking two organized, responsible, professional, and flexible Residence Dons for our student-athletes who live on campus at the Academy. With strong communication skills and a proven ability to build a caring rapport with students, the successful candidates will be critical members of the NSA faculty. The role is designed for an individual who supports student-athlete social and emotional well-being, provides academic support through the supervision of evening study hall, and plans and executes programming which connects student-athletes with one another, and the community of Collingwood. Our preference is that the candidates will be Ontario Certified Teachers.

Reporting to the Head of School, the Residence Don will:

- Ensure the health, safety and welfare of all NSA student athletes
- Ensure each student-athlete is thriving academically, athletically and socio-emotionally by leading a vibrant residence life program; this includes updating daily logs and reports, executing various safety, social and attendance rounds as assigned, supervising meals, assisting with evening study program, administration of basic first aid and occasionally escorting student to medical clinics and the hospital
- Supervise evening study hall
- Assist with student emergencies; act as a vital liaison between student-athletes and faculty including: the chef, other teachers, coaches and the head of school
- Intervene in situations where the safety and well-being of the student is compromised
- Adhere to the policies and procedures contained in the NSA Family Handbook and NSA Staff Handbook
- Remain flexible and undertake any other responsibilities, in a variety of circumstances, as may reasonably be required by the Head of School

The successful candidates must have:

- Strong interpersonal communication, verbal and written skills; detail-orientated office management skills
- Ability to promote critical thinking, build confidence, and act as a role model and demonstrate a positive wellness lifestyle including healthy active living
- Have or obtain a satisfactory Vulnerable Sector Police clearance
- Experience with risk management practices and a calm, caring demeanor
- Competency with Microsoft 365, including OneNote and Outlook; familiarity with myBlueprint and REACH Boarding App would be considered an asset
- Current Standard First Aid and CPR Level C certificates (or ability to obtain prior to contract start date)
- Safe Food Handling certificate (or ability to obtain prior to contract start date)
- Fluency in French or Spanish would be considered an asset
- Available to live full-time at the NSA from mid-December until the end of June

Preferred qualifications include:

- Ontario Teachers' Certificate or equivalent with basic qualifications in the Intermediate/Senior division level
- Demonstrated ability to differentiate instruction for a variety of learning preferences and ability to address the essential skills needs of a 21st century learner

If you are interested in this position, and are comfortable working in a non-traditional academic environment, please forward your resume, copy of certificate of qualifications and cover letter to twalsh@nsa.on.ca. *Apply without delay* as we will review applications as they are received, and may bring the search process to a close early if outstanding applicants have been identified.

Your application matters to us and we will review it carefully. The NSA is committed to fostering an inclusive, equitable and accessible environment where everyone feels valued, respected and supported. While all applicants are thanked for their interest only those chosen for interviews will be contacted.